

CHECKLIST

Self-employed worker		
Income	All income made	<input type="checkbox"/>
T4A	Other employment income (e.g. salary insurance, severance pay)	<input type="checkbox"/>
Personal and professional mileage	Keep all gas, maintenance, insurance or rental invoices	<input type="checkbox"/>
Expenses	All expenses related to professional activities	<input type="checkbox"/>
Home office part	Rent, mortgage interest, insurance, hydro, gas, property taxes, maintenance and repairs, condo fees.	<input type="checkbox"/>
Acquisition of fixed assets	Computer equipment, vehicles, office furniture, equipment, leasehold improvements.	<input type="checkbox"/>